

Clarification of claimable expenses by ACI officers (for the treasurer's file)

TRAVEL

→ BOARDMEETING :

- Travel expenses for the whole ACI Board
- Home-hosting of 100€ per day including the day of arrival and departure of the ACI board. Where home-hosting is not possible then these funds can be utilized towards the accommodation and living costs of the ACI Board

→ ACI CONFERENCE :

- travel for the whole ACI Board (past year accounts)
- Conference hotel accommodation during the AGM from Thursday till Sunday. The ACI President has a room, the other members of the ACI Board have a double room (for sharing between the rest of the ACI Board Members). A place for the handover meeting on Sunday will be provided.
- Registration for excursions or special events is at the officer's own costs
- Presents: for organizing ACI Conference committee (about 10€)

→ CHARTER N°1 Club NEW COUNTRY, INSTALLATION NATIONAL BOARD, SPECIAL ANNIVERSARY

- ACI is responsible for paying the ACI Officer's travel costs to the country
- The cost of the accommodation, the transport, the costs of the official meeting and the Gala Dinner and the accommodation during the official visit are to be paid by the host country
- It is advisable that the ACI Officer is home hosted
- If hotel accommodation is considered to be necessary, it is also on the costs of the host-country.
- ACI will be responsible for the ordering and cost of the Jewels and Charter Certificate to be handed to the new Country.

→ ATTENDING THE CONFERENCE OF LCI, TCI 41CI., RTI :

- ACI can pay travel, participation, hotel (of only one or two Board Members) depending on the budget.

SPECIALS

→ PRESENTS :

1. for Charter of a N°1 Club, installation National Board : 30€ + chain of office
2. for LCI, TCI, 41 International, RTI : 10€
3. for representation : depending on the budget
4. other gifts : are on own costs
5. gifts for charters: 10 €

→ HONORARIUMS

ACI President : 100€

→ ITEMS FROM THE ACI SHOP : at cost price for the ACI Board